BRIDLINGTON TOWN COUNCIL
2A Marshall Avenue, Bridlington, YO15 2DS
Tel: (01262) 409006, Email: clerk@bridlington.gov.uk

To members of the Staffing Committee: Councillors Mike Heslop-Mullens, Thelma Milns (Chair), Tim Norman & Angela Walker (Vice Chair) (and to all other members for their information):

I hereby give you notice of an Extra Ordinary Staffing Committee meeting which will be held in the Town Council's Offices on **Tuesday 10th November 2026 at 11.30am.**

Councillors are required to advise the office if they are unable to attend the meeting apologies must be conveyed to the Clerk.
The business to be transacted is as set out below.

Signed: *N Vickers*
Deputy Town Clerk
4th November 2026

AGENDA

Section A:

1. Welcome from Chair and reading of the Recording and Fire declarations:
2. To receive and accept apologies for absence:
3. Declarations of Interest:
   a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
   b) To note dispensations given to any member of the council in respect of the agenda items listed below.
4. Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with Non-Pecuniary interests):

Section B:

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

5. To review the Staff Holiday figures for year ending 2026/27:
6. To consider the Monthly Health and Safety recording sheet:
7. To consider Christmas opening hours for the office and hub:
8. To consider the named organiser for events:
9. To receive and consider the Maintenance Team Meeting Report:
10. To consider the report for staff training:
11. To review and consider the Town Clerk rate of pay: (retrospective)
12. To receive and consider the Flexible Working Request Guidelines:
13. To consider items for inclusion in the Staffing committee Meeting 22nd December 2026: